

Directions

Passages printed in the shaded boxes and preceded by the word **[SAY]** are instructions to students and are to be read aloud **exactly as they are written**. Pause periodically to make sure students understand these directions and answer questions about test directions as necessary. When referring to a particular area on the answer document, hold the document up and point to the proper area to help students find their place.

Beginning the MEAP Grade 4 Reading–Day 2 Test

*Distribute a Grade 4 Reading–Day 2 test booklet to every student. Redistribute the Grade 4 Reading answer document. There is only **one** Reading answer document for **both** Day 1 and Day 2. Remind students not to open their test booklets until told to do so and to put away all other materials, including dictionaries, calculators, and other reference materials that may not be used during this test. No additional materials, including paper, may be used unless specified as an assessment accommodation.*

Students are not allowed to have food, drinks, or snacks on their desk or table during the test. If a student must have any of these items during the test due to medical reasons, the items must be stored away from the test surface (under seats, on the floor, etc.).

[SAY] Do not open your test booklet until told to do so.

During this test, you must turn off and put away all electronic devices, including cell phones and media players like iPods®. You may not use a calculator, dictionary, or other reference material on this test. The only items you may have on your desk or table are the materials necessary for the test.

All answers must be marked in your answer document using a No. 2 pencil only.

Make sure that you have a Fall 2012 MEAP Grade 4 Reading–Day 2 test booklet.

Write your name on the line labeled Student Name on the front cover of your test booklet.

Please look at your Fall 2012 Answer Document for Grade 4 Reading–Days 1 and 2. Box 8 in the lower left-hand corner should contain your name and other information. Raise your hand if your name does not appear in this box or if the label is missing.

*Make sure each student has his or her own 2012 MEAP Grade 4 Reading Days 1 and 2 Answer Document before the test begins. It is **extremely** important that students have their own answer document in which they recorded their Reading Day 1 answers. If a student's name is misspelled in Box 8, corrections can be made at a later date prior to the return of materials to the scoring contractor. Immediately notify the school MEAP coordinator, who can help you resolve this problem after the test is completed. **Every student answer document must have the correct preprinted information or bar code label affixed before being returned to the scoring contractor.***

If the first page of the answer document has not been completed due to student absence or for some other reason, the Test Administrator will need to ensure the first page is completed. If needed, give students time to complete this information.

Test administration may proceed.

Directions for Part 1: MEAP Grade 4 Reading–Day 2 Test

Remind students to put away all other materials. Dictionaries and other reference materials may not be used during any part of the Reading test.

Test administrators are responsible for ensuring that students have turned off and put away all prohibited electronic communication devices. This includes cell phones, calculators, digital media players (e.g., iPods®), etc.

[SAY] During this test, I can help you understand the directions, but I cannot give you any help on test items or questions. Except for the directions, I cannot define or pronounce words or read any part of the test to you.